



**INITIAL POSTING: MAY 3, 2019**

**DEADLINE: UNTIL FILLED**

### **JOB DESCRIPTION**

**POSITION:** Beverage Cart Attendant

**DEPARTMENT:** Food and Beverage

**LOCATION:** Golf Course

**SUPERVISOR:** Beverage Manager

**EMPLOYMENT:** Seasonal: Part-Time

**PAY RATE:** Pay Grade 2: \$6.50 - \$8.81/Hour (D.O.E.)

### **DESCRIPTION:**

This purpose of this position is to provide beverages to the customers at the Golf Course through positive and professional interactions. This position will set up beverage cart and serve beverages on the Golf Course while managing the beverage inventory. May be required to work as Bartender in Casino Bar.

### **RESPONSIBILITIES:**

- Serve beverages from beverage cart while writing down a daily inventory of all beverages according to the policies of the Clubhouse Bar.
- Perform checks on the expiration date of non-alcoholic beverages.
- Obtain alcoholic drinks from the bar for customers on the Golf Course – as needed.
- Provide a positive and entertaining experience for the Casino guests on the Golf Course.
- Greet guests in a friendly manner at every hole and take beverage orders.
- Maintain up-to-date knowledge of beverage prices to be able to effectively communicate with customers.
- Process payments of beverages immediately.
- Drive beverage cart safely around the Golf Course while following and understanding golf etiquette.
- Stock carts with beverages, ice, snacks, straws, drink cups, and napkins.
- Keep carts fueled, clean, and stored at the end of each shift.
- Maintain inventory of beverages and return any unsold beverages each day.
- Provide the highest-level of customer service to guests (internal and external) through active engagement and a positive attitude.
- All employees must be flexible and assume other responsibilities and task as assigned by management and as management deems necessary; this means fulfilling all other job duties as assigned.
- Flexible with scheduling of shifts and willing to work nights, weekends, and holidays.

## **MINIMUM REQUIRED QUALIFICATIONS:**

- High School Diploma or GED.
- Must be of legal age in Michigan (18 years old) to serve alcohol.
- Must be able to receive and maintain a Gaming License.
- Must be willing and able to pass a background check and other preemployment screenings as requested.
- Must be able to successfully pass TIPS training.
- Ability to work independently and as a team.

## **PREFERRED QUALIFICATIONS:**

- Knowledge of the Golf Course and the game of golf.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position if required.*

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## **OUR MISSION**

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

**Integrity, Service, Professionalism, Value. This is our PROMISE.**

**Initial Date of Approval by the Public Enterprise Finance Commission (PEFC): 02/21/2017**

**Revised: 01/29/2019**

### **Northern Waters Casino Resort**

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