



POSTED: JUNE 2, 2020

DEADLINE: UNTIL FILLED

JOB DESCRIPTION

POSITION: Maintenance Tech I

DEPARTMENT: Facilities

LOCATION: Resort

SUPERVISOR: Facilities Director

EMPLOYMENT: Full-Time

PAY RATE: Pay Grade 10 (\$11.50 to \$15.19 per hour D.O.E.)

DESCRIPTION:

Schedule and direct a crew of Maintenance Laborers in one or more craft specialties; train and provide work direction and guidance while performing work in one or more of the skilled trades.

RESPONSIBILITIES:

- Provide excellent Guest Service to guests, internal and external through active guest engagement and positive attitude.
- Provide training, work direction and guidance while performing work in one or more of the skilled trades.
- Assist supervisor in scheduling work and determining needs for equipment and supplies.
- Report to Supervisor regarding work completed referring unusual technical or personnel issues to the Supervisor.
- Provide input to performance reviews; monitor work of assigned crew members.
- Perform a variety of skilled work in the maintenance and repair of Casino facilities and equipment; prioritize, schedule, assign and coordinate the work of assigned staff to accomplish a wide variety of duties related to the building trades.
- Assure compliance with appropriate safety practices and procedures and with applicable Federal, State, and Local codes, regulations, and requirements.
- Operate a variety of equipment and machines including saws, drill presses and various hand tools and equipment in a safe, clean, and proper working condition.

- Estimate cost of labor and materials for work orders; obtain competitive prices for equipment and supplies needed by the Facility.
- Perform a variety of skilled building maintenance including repairs to doors, windows, roofs, and other building parts.
- Effectively and safely operate a variety of assigned tools and equipment.
- Interpret blueprints, shop drawings, sketches, and work orders to others.
- Perform skilled maintenance and repair on mechanical and electrical equipment; test and replace circuits; coordinate emergency repairs and large complex projects; troubleshoot and correct defective switched, receptacles, ballasts and other wiring.
- Perform a wide variety of skilled journey-level work in the maintenance and repair of the facilities and equipment.
- Due to the dynamic Casino Environment from time to time, we require employees to be flexible and assume other responsibilities assigned by management.
- Maintain regular attendance.

MINIMUM QUALIFICATIONS:

- Scheduling, project planning.
- Appropriate health and safety precautions and procedures.
- Technical aspects of field of specialty.
- Requirements of maintain buildings in a safe, clean, and orderly condition.
- Trade tools, equipment, material, methods and techniques used in skilled and general maintenance and repair involving at least one of the following: electrical, heating and air conditioning, blacksmithing, plumbing, carpentry, painting, welding or automotive mechanic.
- Federal, State, and Local building codes and regulations.
- Understand and follow oral and written directions.
- Communicate effectively both orally and in writing.
- Estimate labor and materials costs.
- Make arithmetic calculations quickly and accurately.
- Establish and maintain cooperative and effective working relationships with others.
- Lift heavy objects up to 75 pounds.
- Must pass background checks and other pre-employment screenings.
- May be required to receive and maintain a Gaming License.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech vision, and hearing.
- Requires bending, squatting, crawling, climbing, and reaching.
- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires activities involving being around machinery, exposure to marked changes in temperature and humidity, and exposure to dust, fumes, and gases.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

OUR MISSION

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE**.

Date Approved by the Public Enterprise Finance Commission (PEFC): 02/27/2017

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