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# LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

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**HUMAN RESOURCES**  
P.O. Box 129, N5384 US 45 Watersmeet, MI 49969  
Phone: 906-358-4226 Fax: 906-358-4913



**POSTED: September 12<sup>th</sup>, 2023    DEADLINE: September 26<sup>th</sup>, 2023**

## **JOB DESCRIPTION**

**POSITION:** Carpenter

**DEPARTMENT:** Building Trades

**LOCATION:** LVD Reservation

**SUPERVISOR:** Lead Carpenter

**EMPLOYMENT:** Full Time

**SALARY/PAY RATE:** \$20.00 - \$26.00 (D.O.E)

### **DESCRIPTION:**

The carpenter is responsible for constructing, erecting, designing, building, installing, repairing structures, fixtures, furniture, and other items made of materials including wood, plastic, fiberglass, vinyl, and steel, using hand and power tools.

### **RESPONSIBILITIES:**

- Prepare the layout of the project.
- Estimate height, width, length, and other proportions.
- Ensure correct materials are used for project.
- Work with blueprints or instructions from supervisors.
- Work with materials such as wood, plastic, fiberglass, and drywall.
- Utilize all hand tools, drills, and nail guns to repair and erect structures.
- Join materials with nails, screws, staples, or adhesives.
- Work on ladders, scaffold, and the top beams of buildings.
- Check 'Work along the way to ensure it's up to code and specifications.
- Use levels, rulers, plumb bobs, framing squares, and transit to ensure everything is level and secure.
- Work with prefabricated buildings.

- Repair or build stairs, decks, and railings.
- Install cabinets, molding, and different types of flooring.
- Hanging drywall and finishing drywall to be primed and painted, staining trim work.
- Remodel homes and businesses.
- Basis knowledge of mason work, concrete forms, and flatwork.
- Erect scaffolding and safety barriers.
- Install windows, doors, trim, fixtures, and cabinets on remodels and new homes.
- Repair and replace panes of glass, tile, and millwork.
- All other duties as assigned by Management.

**MINIMUM QUALIFICATIONS:**

- High School diploma or General education degree (GED)
- Must be able to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Must have a valid driver's license.
- Must be able to pass pre-employment screening and background checks.

**PREFERRED QUALIFICATIONS:**

- Knowledge of mechanical, hydraulics and electrical schematics
- Knowledge of safety standards and procedures
- 3 years of carpentry experience

**PREFERENCE FOR HIRING:**

**Preference shall be given when it is established that the applicant meets the qualifications as stated in the job description. The following order shall be adhered to for hiring:**

- **Enrolled LVD Tribal Member**
- **Parents/Legal Guardian of LVD Tribal member children and spouses of Tribal Members**
- **Other Native Americans**
- **All Others**

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.*

**Date Approved by the Tribal Council: 09/05/2023**

**Northern Waters Casino Resort**

**P.O. Box 129, N5384 US 45**

**Watersmeet MI, 49969**

**Email: [hr@lvdcasino.com](mailto:hr@lvdcasino.com)**

**Website: <http://www.lvdcasino.com/Content/Careers.cfm>**

**Phone: 906-358-4226 Ext. 7318**

**Fax: 906-358-4913**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_