
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

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**POSTED: February 5th, 2024****DEADLINE: February 19th, 2024****JOB DESCRIPTION****POSITION: Fish Hatchery Technicians-Two (2) positions****DEPARTMENT: Natural Resources Department****LOCATION: THPO/Fish Hatchery****SUPERVISOR: THPO/THPO Director****EMPLOYMENT: Part Time Seasonal****SALARY: \$14.00/hour****DESCRIPTION:**

The Fish Hatchery Tech will be under the day-to-day supervision of the Tribal Historic Preservation Officer (THPO/THPO Director). The individual selected will be primarily responsible for the operation and maintenance of the Tribal Fish Hatchery program involved in collection of eggs through final stocking of fry, fingerling, and extended growth fish. This is limited term employment during the hatching season typically a 12-week period starting in mid-April to early May. Employees will be "on call" for emergent situations.

DUTIES AND RESPONSIBILITIES:**Hatchery**

- Follow set-up procedures for starting the hatchery i.e. clean hatchery, connect water supply, run the system and arrange for repairs where necessary, restore phone system, test emergency call out system, etc.
- Assure nets are repaired for capturing brood stock.
- Secure vehicle to haul boats for setting and retrieving nets. Check on boat license and insurances, lighting, safety equipment and regulatory requirements.

- Work with the Tribe, Lake Associations, GLIFWC and others in recruiting staff to assist with egg collection and fertilization and where possible, monitoring of egg development on a 24-hour basis.
- Coordinate and participate in stripping eggs and milt for fertilization, provide coolers for initial incubation (hardening).
- Fill jars 2/3rds full and adjust valves to gentle roll and monitor roll throughout hatching period.
- Record hatchery information on daily basis on a computer or iPad.
- If marking coordinate and participate in preparing fry for the marking process.
- Work with others to determine stocking locations.

Rearing Ponds (start filling ponds when initially setting up Hatchery)

- Prepare orders for pipe seals, liner repair materials and repair liner in both rearing ponds in coordination with fish Hatchery Manager.
- Seek assistance with setting up (cleaning, repairs, security, generator maintenance, check air system operation, etc.) and filling ponds.
- Set up rearing ponds, pipeline, and pump station.
- Start filling ponds and coordinate help to monitor pump system on a 24-hour basis.
- Arrange adequate food stuff for fry, fingerlings, and extended growth where applicable.
- Take field notes on a daily basis.
- Coordinate harvest and distribution of fingerlings and/or extended growth fish where applicable.

Other Duties

- Operate the eco harvester on Lake Lac Vieux Desert and other lakes as assigned.

QUALIFICATIONS:

- Must be able to work under pressure.
- Must be able to lift 50 pounds.
- Must be willing to travel for meetings, workshops, seminars, etc.
- Knowledge of Native American Tribes and the uniqueness of the LVD community.
- Must have a valid driver's license.
- Must be able to follow oral and written instructions, make informed decisions independently.
- Must always maintain a safe environment by following proper safety protocols for both the fish and staff members.
- Must be able to work long hours in outdoor conditions including nights and weekends.
- Must be able to pass any and all background checks or related pre-employment obligations.

SPECIAL REQUIREMENTS:

- None

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position

Date Approved by the Tribal Council: 3/23/2023

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