

WIIYAS MIINAWAA GITIGAANENS, LLC

POSTED: November 3rd

DEADLINE: November 17th

JOB DESCRIPTION

POSITION: Bar Manager

DEPARTMENT: Wiiyas Miinawaa Gitigaanens, LLC

SUPERVISOR: WMG Manager

LOCATION: LVD Plaza

EMPLOYMENT: Full time

SALARY/PAY RATE: \$18.00-\$22.00 per hour plus tips

DESCRIPTION:

Wiiyas Miinawaa Gitigaanens, LLC is searching for a committed, proactive bar manager who would enjoy working in an exciting bar and grill environment nestled in the heart of the Northwoods. The bar manager will promote and grow the business, hire and train waitstaff, and ensure that patrons are receiving excellent drinks, food, and service. You will also manage inventory and resources, plan promotional events, ensure that quality and safety controls are followed, maintain current licenses and update vendor contracts, create schedules, and set business objectives to increase profits and maximize customer satisfaction. You should also be able to work with diverse personalities and diffuse tense situations.

In order to succeed as a bar manager, you should be observant and have the ability to think critically and efficiently. You should be a skilled communicator with excellent problem-solving, observation, and interpersonal skills.

BAR MANAGER RESPONSIBILITIES:

- Managing the day-to-day business aspects of the bar, such as keeping a current liquor license, negotiating supplier contracts, taking inventory and reordering supplies, managing budgets, managing staff, implementing policies and procedures and setting goals.
- Serve as Lead Bartender
- Hiring and training staff to provide excellent service to patrons.
- Creating effective schedules and quickly resolving conflicts to ensure that bar is well-staffed during peak hours.
- Setting and enforcing quality and safety controls.
- Ensuring licenses are updated and in line with current legislation.
- Working with diverse personalities both on the staff and patrons.

- Planning and taking part in promotional events.
- Diffusing tense situations between patrons or staff members to prevent possible safety or legal issues, ejecting unruly persons, if needed.
- Maintaining a fun, safe atmosphere for patrons.

BAR MANAGER REQUIREMENTS:

- High school diploma.
- Restaurant or management experience or more education is generally preferred.
- Strong understanding of business management and accounting principles.
- Excellent computer, problem-solving, and customer service skills.
- Exceptional communication and interpersonal skills.
- Ability to diffuse tense situations and resolve conflicts.
- Willingness to work during peak hours, including nights, weekends, and holidays.
- Effectively delegate responsibilities and maximize resources.
- Decisiveness.
- Ability to walk, stand, and occasionally carry heavy items in a fast-paced, stressful environment.
- Must successfully pass TIPs and SafeServ training

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

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Date Approved by the Tribal Council as Member of Wiyas Miinawaa Gitigaanens, LLC on September 20, 2023.