
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

P.O. Box 129, N5384 US 45 Watersmeet, MI 49969
Phone: 906-358-4226 Fax: 906-358-4913



POSTED: May 12th, 2022

DEADLINE: May 26th, 2022

JOB DESCRIPTION

POSITION: Maintenance Laborer

DEPARTMENT: Social Services

LOCATION: Lac Vieux Desert Tribal Operations

SUPERVISOR: C.P.S. Worker

EMPLOYMENT: Full-Time

SALARY/PAY RATE: \$13.00-\$16.06 per hour D.O.E.

DESCRIPTION:

This position is responsible to perform routine duties including, but not limited to, light carpentry, basic repair work, painting, maintaining and operating equipment for indoor and outdoor maintenance of the Social Services Building and surrounding Tribal areas. They will also be responsible for the inventory of department maintenance items, tools, and equipment.

RESPONSIBILITIES:

- Will report to C.P.S worker.
- Use and upkeep of all tools and equipment to ensure they are in safe, working order.
- Keep maintenance area in neat and orderly condition.
- Respond to maintenance requests promptly and trouble shoot repairs as needed.
- Perform simple carpentry tasks, such as installing shelves, hooks, or any necessary repairs.
- Change light bulbs, replace fixtures, and minor electrical tasks.
- Open clogged drains, fix leaks, and similar plumbing jobs.
- Indoor and outdoor painting as needed.

- **Outside ground maintenance including operating lawn mower, snow blower, weed whipper. This includes maintaining/upkeep of all equipment.**
- **Any similar duties or directives given by Supervisor.**

MINIMUM QUALIFICATIONS:

- **Must have a valid driver's license and ability to be insured through the Tribal Fleet policy.**
- **Must pass the pre-employment background check and drug screen.**
- **Must be available to work on-call from time to time.**
- **Must be a steady and reliable worker with good attendance.**
- **Sufficient manual dexterity to operate tools and equipment.**
- **Sufficient physical agility to work from ladders or on a roof if necessary.**
- **Willing and able to work in outdoor weather conditions, both heat and cold.**
- **General knowledge of equipment used in mechanical, electrical and construction repair.**
- **Ability to lift 50 lbs.**
- **Some weekends, nights or holidays required from time to time.**
- **High School diploma or G.E.D.**

PREFERRED QUALIFICATIONS:

- **Two (2) years of Facilities or Maintenance experience**

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

Date Approved by the Tribal Council: 01/28/2022

Northern Waters Casino Resort

P.O. Box 129, N5384 US 45

Watersmeet MI, 49969

Email: hr@lvdcasino.com

Website: <http://www.lvdcasino.com/Content/Careers.cfm>

Phone: 906-358-4226 Ext. 7318

Fax: 906-358-4913