

# **LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS**

## **HUMAN RESOURCES**

*P.O. Box 129, N5384 US 45 Watersmeet, MI 49969  
Phone: 906-358-4226 Fax: 906-358-4913*



## **JOB DESCRIPTION**

**POSTED: MAY 18, 2023 DEADLINE: UNTIL FILLED**

**POSITION:** Ranger  
**DEPARTMENT:** Pro Shop  
**LOCATION:** Resort  
**SUPERVISOR:** Pro Shop Manager  
**EMPLOYMENT:** Full-Time Seasonal  
**SALARY/PAY RATE:** \$11.00-\$13.00 per hour (Non-Exempt)  
**LICENSE STATUS:** Non-Key Employee

### **DESCRIPTION:**

The Ranger will oversee the smooth operation of play on the Golf Course by ensuring golfers abide by our Course's rules and regulations with a pleasant and professional demeanor. The Ranger will serve as liaison between players, Management and other employees and will communicate any feedback from golfers and handling emergency situations as they arise. The Ranger will assist in making sure the grounds are properly maintained.

### **RESPONSIBILITIES:**

- Provide excellent Guest Service, internal and external, through active guest engagement and a positive attitude.
- Keep order, ensure prompt tee off and maintain the flow of golfers as they prepare to play the course.
- Make sure all golfers have receipts.
- Pick up litter around the course and pro-shop.
- Set up markers and install flags.
- Hang tea towels, check ball washers and fill with water/solution if needed.
- Monitor the course to keep games moving at a reasonable pace.
- Check for hazards around the course.
- Put rakes near sand traps, making sure all traps have at least one rake.
- Make sure all equipment on the course, as well as the benches, signs, and ball washers are in good functioning condition.

- Clean restrooms and outhouses.
- Rove the course throughout your shift and be available to as many golfers as possible.
- Know all course rules and enforce them. Remove golfers who are in violation.
- Record and report all complaints to Management.
- Inform any golfer who damages private property, that they are liable for restitution.
- See that play moves along steadily, asking slow golfers if fast golfers may play through.
- Empty garbage cans when needed.
- Pick up any litter on the course.
- Complete accident/incident reports for all accidents/injuries/complaints/etc. on the course.
- Work as a team with co-workers and in conjunction with other departments.
- All other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- Shifts will be scheduled during peak hours of business.
- High School Diploma or GED required.
- Excellent communication skills.
- Must be able to complete tasks with little supervision.
- Must be able to manage multiple tasks.
- Must be committed and reliable.
- Must work well with other team members.
- Commitment to the highest level of customer service.
- Ability to lift to 50lbs.
- Ability to stand or sit for long periods.
- Ability to withstand a wide range of weather conditions.
- Able to withstand prolonged exposure to sunlight.
- Must be available for varying shifts, including weekends and holidays.
- Ability to drive a golf cart.
- Must pass background checks and other pre-employment screenings.

**PREFERRED QUALIFICATIONS:**

- Knowledge of the game and course are desired.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.*

**PREFERENCE FOR HIRING:**

Preference shall be given when it is established that the applicant meets the qualifications as stated in the job description. The following order shall be adhered to for hiring:

- **Enrolled LVD Tribal Member**
- **Parents/Legal Guardian of LVD Tribal member children and spouses of Tribal Members**
- **Other Native Americans**
- **All Others**

**Date Approved by LVD Gaming Commission: 05/16/2023**

**Approval by the Public Enterprise Finance Commission (PEFC): June 16, 2020**

**Northern Waters Casino Resort**

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**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

